

DISCIPLINE

- 1 All pupils should be present at the assembly with their school diary.
- 2 Parents should check the diary of their children from time to time. A boy/girl who mutilates or loses his/her school diary, report card, or identity card will have to pay a fine and buy a new one.
- 3 No student will be allowed to enter the school premises without the identity card, the school diary, and complete and clean school uniform.
- 4 It is compulsory for all students to speak in English at all times during school hours except during their second and third language classes.
- 5 At no time should students be found playing, running, or chasing each other in the corridors, inside classrooms, halls, or anywhere else.
- 6 No writing on walls, latrines, or desks. Students should not destroy any school property.
- 7 The newspapers, periodicals, and magazines kept in the reading room should not be taken out.
- 8 Any book issued from the school library should be returned within the prescribed time limit. Proper care of school library books and magazines must be taken.
- 9 Mobile phones (cell phones) and cameras are not allowed on the school premises. If found, they will be confiscated.
- 10 Books, periodicals, pictures, or photos not connected with school work should not be brought to school. If found, they will be confiscated.
- 11 The school is not responsible for the loss of books, money, or any valuables. Items such as umbrellas, tiffin boxes, and raincoats must be labeled with the student's name.
- 12 No student may leave the school premises without the permission of the Headmaster. Students should not leave the classroom without the teacher's permission, which ordinarily will not be granted.
- 13 Violence and the use of insulting words toward fellow students are strictly prohibited on the school premises.
- 14 Attendance at school functions and on national days is compulsory.

THOUGHT

- You cannot believe in good until you believe in yourself.

- Education is the most powerful weapon which you can use to change the world.

FOR PARENTS

- 1 Parents/Guardians can meet the Headmaster between 9:00 a.m. and 1:30 p.m. on school working days.
- 2 Parents are expected to inculcate regular work habits and discipline. They should ensure that their children prepare their lessons every day. Students, especially in higher classes, should devote at least 2–3 hours daily to study.
- 3 Parents are informed that teachers occasionally send reports and messages in the school diary. Progress reports are issued after each examination. Parents are requested to sign such reports and messages.
- 4 Parents and Guardians should bring any complaints they may have to the Headmaster and not directly to the teachers.
- 5 Parents/Guardians are requested to be present at school when called to meet teachers regarding their child's progress.
- 6 Parents are requested to check that their child's notebooks are completed on time and submitted to the respective teachers.